**EPRM Application Form**

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| --- | --- |
|  | **Please sent a completed (scanned) copy to:**  [**EPRM@rvo.nl**](mailto:EPRM@rvo.nl)  **You can also send a hardcopy to:**  **European Partnership for Responsible Minerals**  **p/a Netherlands Enterprise Agency**  **P.O. Box 93144**  **2509 AC The Hague**  **The Netherlands** |

**1. Main Applicant**

**Organisation**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Name Organisation: |  | | | |
| Address: |  | | | |
| (ZIP) code: |  | City: | |  |
| Country |  | | | |
| Visiting address: |  | | | |
|  | (ZIP) code: |  | City: | |  |
|  | Country |  | | | |
|  | Chamber of Commerce  Registration number |  | | | |
|  | Bank account / IBAN |  | BIC-code: | |  |
| Type of organisation | Company  Government  NGO  Trade association  Other: | | | |
|  | Regular activities of your organisation |  | | | |
|  | Number of employees |  | | | |
|  | Average annual turnover over the last three calendar years | Euro’s | | | |
|  | Has your organisation derived more than 75% of the annual income from the Dutch Ministry of Foreign Affairs ? | Yes | | No | |

**Contact person**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Name: |  | | | Mr.  Mrs. |
| Title(s): |  | | | |
| Job title: |  | | | |
| Telephone number: |  | Mobile number: |  | |
| E-mail address: |  | | | |
|  | Website |  | | | |

**2. Partnership / Multi Stakeholder Initiative (if applicable)**

|  |  |  |
| --- | --- | --- |
|  | Name of partnership |  |
|  | Name Organisation |
| Project partner 1 |  |
| Project partner 2 |  |
| Project partner 3 |  |
| Project partner 4 |  |
| Project partner 5 |  |
| Project partner 6 |  |
| Project partner 7 |  |
| Project partner 8 |  |
|  |  |
|  |  |

**3. Project**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Project Title |  | | |
| Start date: | -  - | Expected end date: | -  - |
| Total expected project costs: | € | Required EPRM contribution : | € |
| Has funding for this project, or parts of the project, been sought from other donors (EU, FCO, other countries), Private institutions or the host government? | | Yes:  Amount of funding: € | No |

**4. Signature**

The undersigned certifies that all the required documents are attached to the proposal and that he/she is familiar with the conditions and procedures of EPRM. The undersigned hereby declares to be familiar with the content of the application and, if funding is granted, be prepared to provide a financial contribution for the realization of the activities described

**Completed as true and correct:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Name: |  | | |
| Job title: |  | | |
| Organisation: |  | | |
| I am authorised to sign this application.  I hereby declare I have filled out this application truthfully.  I have read and accepted the OECD guidelines for multinational enterprises with regard to Corporate Social Responsibility, and will act accordingly.  I have read and accepted the ILO declaration on fundamental principles and rights at work, and will act accordingly.  I have read the FMO exclusion list and will not undertake any activity mentioned on the list. | | | |
| Date: | -  - | Place: |  |
| Signature: |  | | |

**Attachments**

|  |  |
| --- | --- |
|  | **Partnership form** and authorization to submit the application by the main applicant  (see next page) |
| Annex I **Project Proposal** |
| Annex II **Budget calculation tool** |
| Annex III **Partnership agreement (different than the partnership form)** |
| Annex IV **If applicable: the de minimis declaration** |
| Annex V **Organisation's organisational capacity** |
| Annex VI **Information on the three reference projects by the main applicant (Maximum 3 pages)** |

**Partnership form**

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| **This page has to be multiplied and to be completed by all participants in the Partnership / Multi Stakeholder Initiative (the grant applicants).** |

**General information applicant** **[no...]**

**Organisation**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Name Organisation: |  | | | |
| Address: |  | | | |
| (ZIP) code: |  | City: | |  |
|  | Country |  | | | |
|  | Chamber of Commerce  Registration number |  | | | |
|  | Bank account / IBAN |  | BIC-code: | |  |
|  | Type of organisation | Company  Government  NGO  Trade association  Other: | | | |
|  | Regular activities of your organisation |  | | | |
|  | Has your organisation derived less than 25% of the annual income from the Dutch Ministry of Foreign Affairs ? | Yes | | No | |

**Contact person**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Name: |  | | | Mr.  Mrs. |
| Title(s): |  | | | |
| Job title: |  | | | |
| Telephone number: |  | Mobile number: |  | |
| E-mail address: |  | | | |
|  | Website |  | | | |

Authorization and declaration applicant [no. ...]

The undersigned hereby authorizes to [name main applicant] to submit the project [project title] at The Netherlands Enterprise Agency (RVO.nl) and conduct further correspondence on this subject.

The undersigned hereby declares that it will implement the project jointly and to this end, with subsidies, it will conclude a cooperation agreement with partners. The undersigned hereby declares to be familiar with the content of the application and, if funding is granted, be prepared to provide a financial contribution for the realization of the activities described.

**Completed as true and correct:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| This person must be authorized to sign on behalf of the organisation | Name: |  | | |
| Job title: |  | | |
| I am authorised to sign this application.  I hereby declare I have filled out this application truthfully.  I have read and accepted the OECD guidelines for multinational enterprises with regard to Corporate Social Responsibility, and will act accordingly.  I have read and accepted the ILO declaration on fundamental principles and rights at work, and will act accordingly.  I have read the FMO exclusion list and will not undertake any activity mentioned on the list. | | | |
| Date: | -  - | Place: |  |
| Signature: |  | | |