



Guidelines for the EPRM Supply Chain Actor Pillar

Pillar Composition

Strategic partner:

- Apple, Contact Person: Carrie George
- Conflict Free Sourcing Initiative (CFSI), Contact Person, Leah Butler – Industry Association
- Intel, Contact Person: Julian Lageard
- NXP Semiconductors, Contact person: Eric-Paul Schat
- Philips, Contact Person: Sonia Smith
- Philips Lighting, Contact Person: Carla Neefs
- Valcambi, Contact Person: Simone Knobloch

Normal member:

- Tata Steel, Contact person: Armin Von Keitz
- Umicore, Contact person: Jan Tytgat
- Fairphone, Contact person: Laura Gerritsen - SME
- HP, Contact person: Jay Celorie

Board Composition

The Supply Chain Actor Pillar shall have three (3) Board positions:

- **One (1) company representative from downstream industry** (metal traders and exchanges, component manufacturers, product manufacturers, original equipment manufacturers (OEMs) and retailers)
- **One (1) company representative from upstream industry** (miners, local traders or exporters from the country of mineral origin, international concentrate traders, mineral re-processors and smelters/refiners)
- **One (1) representative from an industry association or SME or third Strategic Member**

Only EPRM Strategic Partners, SMEs and Industry Associations can hold Board positions within the Supply Chain Actor pillar. At least two of the three available Board seats must be filled by strategic partners. The third seat can be filled by an industry association, an SME, or a third strategic partner.

Representative seats are held by the individual's company/association.

The composition of the Supply Chain Actor Board positions will be evaluated one year after the date of the initial election on February 1, 2017 by the Supply Chain Actor Constituency.

Election

Supply Chain Actor Board positions shall be self-nominated based on expressed interest by Supply Chain Actor Strategic Partners, SMEs and Industry Associations. The full membership of the Supply Chain Actor pillar (strategic and non-strategic members) will vote to elect Board representatives among the nominated parties based on a majority vote by the pillar.

Vacancies with the Supply Chain Actor Board positions that occur prior to the end of a term will be filled per the same voting process.

Responsibilities

Board Members will make all reasonable efforts to participate and contribute to Board meetings, including attending in-person meetings, and fulfill their roles and tasks as described in the MoU. Board Members can assign an alternate from their company to attend a meeting if Board Members cannot participate themselves, however this should be the exception. Board Members can cast proxy votes for decisions through other Board Members within the Supply Chain Actor pillar.

Terms

Board members shall serve a term of two years. Board members may not serve more than 2 consecutive terms. Upon inauguration of the Supply Chain Actor Board, one (1) of the three (3) seats initially shall be limited to a one-year term to initiate rotations so that a majority of the Supply Chain Actor Board is not being re-elected at any one election going forward.

Resignation

Any Board member may resign by giving written notice to the EPRM to the EPRM Governing Board through the Secretariat, providing reasonable advance notice for the Supply Chain Pillar to identify a replacement. The seat shall be filled per the same voting process described above.